

Instructions for Applicants

If you identify a position you are interested in and for which you meet the minimum qualifications, please e-mail your resume to careers@heart.thi.tmc.edu. Please be sure to include the Requisition Number and Job Title in the subject line of the e-mail.

Submitting your resume will enter you into a pool of “job seekers” for consideration for the position(s) in which you are expressing interest. You will only be considered an “applicant” at Texas Heart Institute for the position(s) you selected if it is determined that you meet the minimum qualifications listed for each such position.

Clinical Perfusionist, THI Pump Team CPPA (Requisition No. 3684) PRN

A Clinical Perfusionist provides cardiopulmonary support for patients undergoing open heart surgery and major thoracic surgery.

Minimum Job Qualifications

Minimum Education: Four-year degree is required by all perfusion schools for entry into perfusion
Minimum years in field previous to employment: One year of experience is preferred. This may include perfusion school experience
Licensure, Certification, and/or Registration (LCR)
Certified Clinical Perfusionist (C.C.P.) and Licensed Perfusionist (L.P.) are required or a Provisional License can be used until the new graduate passes both sections of the ABCP exams.

CSS Specialist I (Requisition No. 5442) 7:00 am -7:00 pm

Under the guidance of a CSS II or a Senior CSS Specialist, the CSS Specialist I will provide technical support for all non-investigational mechanical circulatory support systems, assist physicians with implementation of the MCS systems by assembling pumps according to the manufacturer recommended procedures. The CSS Specialist I will also respond rapidly to the need for the initiation, maintenance or troubleshooting of all MCS systems in the OR, ICU, CCU, Cath Lab and EC and complete departmental documentation for record keeping and patient charges.

Minimum Job Qualifications:

Associate’s degree in health related field and minimum one year in the field.
A knowledge of cardiovascular pathophysiology and anatomy is preferred.
BCLS and ACLS certified within one year of employment, required

Director of Public Affairs (Requisition No. 6895) 8:00am- 5:00pm

Implements a planned course of action that will keep the public informed about the Texas Heart Institute, its innovative programs in cardiovascular research and education, and the members of its Professional Staff. Develops public interest, understanding and goodwill, and provides a central source of information for the public and the media. Areas of responsibilities:

- Media Relations
- Public Affairs
- Official and Executive Communications
- Speaking Engagements

QUALIFICATIONS

- Four Year Degree, MA/MBA preferred
- Ten years of public relations experience, 5 years management experience, preferably in a non-profit healthcare. Familiarity with Houston market is a major plus.
- Complete understanding of and leadership experience in public affairs.
- Excellent verbal and written communication, influence and negotiation skills.
- Experience building strong relationships with constituents

Histology Research Tech - Part-time, Temporary (Requisition No. 6834) 8am -5pm

The Histology Research Technician in the Department of Cardiovascular Pathology at THI prepares samples requiring plastic processing, embedding, sectioning, and staining, and performs other routine tissue processing.

Minimum Job Qualifications:

Associate's degree and at least 3 years experience in plastic microtomy

Research Associate (Requisition 7593) 8am -5pm

The Research Associate in the Department of Molecular Cardiology at THI assists the lab director and others scientists with basic research experiments.

Minimum Job Qualifications:

Minimum Education: BS/MS degree in biochemistry, cell biology, pharmacology or a related field

Minimum in years previous to employment: Five years of relevant laboratory experience

Must have demonstrated experience in recombinant DNA techniques, flow cytometry, protein biochemistry, immunohistochemistry and cell culture. Other qualifications include excellent communication and team skills.

Research Coordinator RN, THI- CV Surgery Research (Requisition No. 5887) 7:30 am- 4:00 pm

This position is responsible for the solicitation, organization, implementation, and all follow-up of FDA compliance and completion of research projects for the Center for Cardiac Support. Workflow will be self-initiated, and will be determined by the current protocols and time limits for completion.

Minimum Job Qualifications:

Minimum Education: Two Year Degree

Preferred Education: Four Year Degree

Minimum years in field previous to employment: Three years

Requires a nursing degree with Texas licensure. 3–5 years ICU or Cardiac Cath Lab nursing experience preferred. Excel, Word, experience with research. Excellent oral and written communication skills are necessary.

Licensure, Certification and/or Registration (LCR): Registered Nurse, RN

Sr. Scientific Medical Editor/Writer (Requisition No. 6693) 8:00 am -5:00 pm

The section of Scientific Publications is seeking a senior scientific medical editor/writer. The person in this position will be responsible for editing and writing all types of scientific publications and for managing publications projects.

Minimum Job Qualifications:

Minimum Education: A bachelor's degree in English, Journalism or Science is required

Preferred Education: Graduate degree is preferred

Applicants must have excellent written, editorial, and project management skills. Applicants should also have 7 years experience, with 5 years in medical editing/writing or commensurate academic or research experience. Advanced degree qualifies for experience.